

**12 NCAC 10B .1505      HOW TO APPLY**

(a) All applicants for an award of the intermediate and advanced service award shall complete an "Application: Reserve Professional Certificate/Service Award," F-6R.

(b) Documentation of the applicant's length of service as a reserve deputy sheriff, detention officer, or telecommunicator as required in 12 NCAC 10B .1502(b)(1) shall be documented by providing certified letters, signed by the employing sheriff or his/her authorized designee.

(c) The applicant shall submit the application to the agency head who shall attach his/her recommendation and forward the application to the Division. Certificates shall be issued to the agency head for award to the applicant.

*History Note:      Authority G.S. 17E-4;  
                          Eff. April 1, 2001;  
                          Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6,  
                          2018.*